

Cloverport Board of Education

Record of Board Proceedings (Minutes)

The Cloverport Board of Education met on Thursday, May 24, 2018 at 5:30 p.m. in regular session at the school building with the following members present:

- Keith Booty
- Kayleigh Chain
- Jessica Greenlee
- Susan Hendricks
- Joe Lynn Thurman

Keith Haynes, Superintendent, read the “Board Vision and Mission Statement” and called the meeting to order at 5:30 p.m.

Roll Call: All members present

Media: WXBC and *The Herald News*

Order #035 – Adopt Agenda

Mr. Haynes recommended that the May 24, 2018 agenda of the special called meeting be approved. A motion was made by Kayleigh Chain and seconded by Keith Booty to approve the agenda. The motion passed unanimously.

Order #036 – Approval of Meeting Minutes

Following discussion and upon the recommendation by Mr. Haynes, a motion was made by Jessica Greenlee and seconded by Joe Lynn Thurman to approve the April 19, 2018 regular meeting and May 2, 2018 working session minutes. The motion passed unanimously with Keith Booty abstaining since he was not in attendance at the May 2, 2018 meeting.

Communication & Discussion

In reports from board members, all members praised the various graduation ceremonies that took place in the last few weeks at school.

Written reports were reviewed for the Superintendent’s Report, Instructional Report, and Instructional Support Report. Mr. Haynes also shared his written evidence and reflections for use in his evaluation at the next board meeting.

Chip Sutherland, Kelly Mrsic, and Butch Canty from Hilliard Lyons spoke regarding services their business offers school districts.

Personnel Action

The following have been hired for the 2018-2019 school year:

- Sharon Brown (Yearbook Co-Sponsor)
- Laura Clark (FFHS English Teacher & FFHS Academic Team Coach)
- Aaron Gamble (FFMS Head Boys Basketball Coach)
- Amy Johnson (FFHS Science Teacher)
- Wendy Lamar (FFMS & FFHS Cheerleading Coach)
- Joseph Nottingham (Head Track & Field Coach)
- Allison Simmons (FFMS Head Girls Basketball Coach & Yearbook Co-Sponsor)
- JoVonna Smiley (FFMS Academic Team Coach)

The following contract non-renewals take effect on June 30, 2018:

- Candace Summerall (Assistant Track & Field Coach)
- John Summerall (Head Track & Field Coach)

The below contract non-renewals for the 2018-2019 school year are due to the Breckinridge County Adult Education program transferring to Hardin County Schools as its new fiscal agent:

- Ms. Brenda Boyd (GED Tester)
- Ms. Nancy Lucas (Adult Education Instructor)
- Ms. Jackie Robertson (Adult Education Director)

Order #037 – Consideration for Approval of Consent Items

Following discussion and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve consent items. The motion passed unanimously. Consent items included:

1. Approval of May 2018 bills through the end of the month
2. Approval of treasurer's report ending April 30, 2018
3. Approval of FY18 Capital Funds Request
4. Approval of Ace Academy field trip to Squire Boone Caverns in Mauckport, IN on June 21, 2018
5. Approval of 2018-2019 contract with the WKU Confucius Institute
6. Approval of 2018-2019 Green River Regional Educational Cooperative membership
7. Approval of administrative procedure updates for 08.2323 AP.1 and 08.2323 AP.21

Public Comment

There was no public comment.

Order #038 – Consideration for Approval of Hilliard Lyons as Financial Advisor

Following discussion by the board, a motion was made by Kayleigh Chain and seconded by Keith Booty to approve Hilliard Lyons as financial advisor. The motion passed unanimously.

Order #039 - Consideration for Approval of 2018-2019 Staffing Plan

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Joe Lynn Thurman and seconded by Keith Booty to approve the 2018-2019 staffing plan. The motion passed unanimously.

Order #040 - Consideration for Approval of 2018-2019 Salary Schedules

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Jessica Greenlee and seconded by Kayleigh Chain to approve the 2018-2019 salary schedules, including a 1% increase to certified and classified salaries. The motion passed unanimously.

Order #041 - Consideration for Approval of 2018-2019 Pay Schedule

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Jessica Greenlee and seconded by Keith Booty to approve the 2018-2019 pay schedule. The motion passed unanimously.

Order #042 - Consideration for Approval of 2018-2019 Tentative Budget

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Jessica Greenlee and seconded by Kayleigh Chain to approve the 2018-2019 tentative budget of \$4,185,972.71. The motion passed unanimously.

Order #043 - Consideration for Approval of 2018-2019 School Activities Budget

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Joe Lynn Thurman and seconded by Keith Booty to approve the 2018-2019 school activities budget of \$120,700. The motion passed unanimously.

Order #044 - Consideration for Approval of College & Career Readiness Counselor Job Description

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Keith Booty and seconded by Joe Lynn Thurman to approve the College & Career Readiness Counselor job description. The position is an extra service one carrying a stipend of \$1,500 annually. The motion passed unanimously.

**Order #045 - Consideration for Approval of Director of Special Education/Dean of Students
Job Description**

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Jessica Greenlee and seconded by Kayleigh Chain to approve the Director of Special Education/Dean of Students job description. The position is for 195 days annually, follows the certified salary schedule, and carries stipends of \$1,500 for Director of Special Education and \$1,500 for Dean of Students. The motion passed unanimously.

Order #046 - Consideration for Approval of First Reading of Board Policy 04.3111 (District Issuance of Checks)

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Keith Booty and seconded by Kayleigh Chain to approve the first reading of board policy 04.3111 (District Issuance of Checks). This update allows for greater flexibility in writing checks for essential services such as utilities. The motion passed unanimously.

Order #047 - Consideration for Approval of Community Education Director Job Description

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve the Community Education Director job description. This update changes the contracted days from 214 to 215. The remainder of the previous job description remains intact. The motion passed unanimously.

Other Business

Susan Hendricks, Joe Lynn Thurman, and Jessica Greenlee will attend KSBA's 12th Annual Federal & State Law Update June 7-8, 2018 in Lexington.

Order #048 – Adjournment

There being no further questions or discussion needed, a motion was made by Kayleigh Chain and seconded by Joe Lynn Thurman to adjourn. The motion passed unanimously. The meeting was adjourned at approximately 6:10 p.m.

Keith Haynes, Board Secretary

Susan Hendricks, Board Chairperson