

# Cloverport Board of Education

## *Record of Board Proceedings (Minutes)*

The Cloverport Board of Education met at the school campus on Thursday, May 21, 2020 at 5:30 p.m. in regular session with the following members present:

- Kayleigh Chain
- Jessica Greenlee
- Susan Hendricks
- Laura Sims
- Joe Lynn Thurman

Keith Haynes, Superintendent, read the “Board Vision and Mission Statement” and called the meeting to order at 5:30 p.m.

Roll Call: All members present

Media: WXBC

### **Order #037 – Adopt Agenda**

Mr. Haynes recommended that the May 21, 2020 agenda of the regular meeting be approved. A motion was made by Jessica Greenlee and seconded by Laura Sims to approve the agenda. The motion passed unanimously.

### **Order #038 – Approval of Meeting Minutes**

Mr. Haynes recommended that the April 23, 2020 special called meeting minutes be approved. A motion was made by Joe Lynn Thurman and seconded by Kayleigh Chain to approve the minutes. The motion passed unanimously.

### **Communication & Discussion**

In reports from board members, Joe Lynn Thurman complimented the alternative Class of 2020 graduation ceremony.

Written reports were reviewed for the Superintendent’s Report, Instructional Report, and Instructional Support Report.

### **Personnel Action**

Due to decreasing enrollment, the following contracts were nonrenewed for 2020-2021:

- Mr. Greg Stephens (FFHS Social Studies Teacher and High School Cheer Co-Coach)
- Mr. Drew Young (WNES 5<sup>th</sup> Grade Teacher)

Ms. Lisa Simmons has resigned as Assistant Athletic Director effective June 30, 2020.

Given the uncertainty surrounding when in-person classes or athletics might resume next school year, Mr. Haynes delivered notice to all coaches and sponsors that extra service salaries will only be paid if a given sport or activity is able to continue.

### **Order #039 – Consideration for Approval of Consent Items**

Upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve consent items. The motion passed unanimously. Consent items included:

1. Approval of May 2020 bills through the end of the month
2. Approval of treasurer’s report ending April 30, 2020

3. Approval of ongoing contract with Communicare
4. Approval of FY21 pay schedule
5. Approval of FY21 salary schedules
6. Approval of FY20 Capital Funds Request
7. Approval of FY20 KDE Audit Contract with Drane & Company, PLLC
8. Approval of GRREC membership intent (2020-2021)
9. Approval of CARES funding assurances (May 2020)
10. Approval of 20 six-hour days in June and July for a receptionist to assist with COVID-19 related absence

#### **Public Comment**

There was no public comment.

#### **Order #040 – Consideration for Approval of Contract with Superintendent Keith Haynes for July 1, 2020 to June 30, 2024**

Following discussion by the board, a motion was made by Joe Lynn Thurman and seconded by Laura Sims to approve a contract with Superintendent Keith Haynes for July 1, 2020 to June 31, 2024. The motion passed unanimously. The contract is on file at the school and available through the Human Resources director.

#### **Order #041 – Consideration for Approval of FY21 Tentative Budget**

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Laura Sims and seconded by Jessica Greenlee to approve the fiscal year 2021 tentative budget. Mr. Haynes advised the board that, due to significantly decreased state revenue caused by the COVID-19 pandemic, budget numbers are likely to be adjusted downward after the school year begins. The motion passed unanimously.

#### **Order #042 – Consideration for Approval of FY21 School Activity Budget**

Upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Joe Lynn Thurman to approve the fiscal year 2021 school activity budget. The motion passed unanimously.

#### **Order #043 – Consideration for Approval of 2020-2021 Professional Development Plan**

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve the 2020-2021 professional development plan. The motion passed unanimously.

#### **Order #044 – Consideration for Approval of Creation of Paid Emergency Leave for 2019-2020**

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Jessica Greenlee seconded by Laura Sims to authorize the superintendent during the 2019-2020 school year to grant paid emergency leave to any full-time or part-time employee upon the superintendent making a determination that emergency leave is necessary for that employee due to an emergency or extraordinary situation in relation to the COVID-19 public health emergency. The Board waives any requirement for an employee requesting paid emergency leave to file a personal affidavit in support of the leave, but the Superintendent may require written documentation from the employee verifying the need for the leave. The motion passed unanimously.

#### **Order #045 – Consideration for Approval of a Resolution Authorizing a Contract, Rent and Lease Agreement with the Cloverport Independent School District Finance Corporation, and Approval of All Other Documents in Connection with the Cloverport Independent School District Corporation Series of 2020 Bonds**

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve a resolution authorizing a contract, rent and lease agreement with the Cloverport Independent School District Finance Corporation, and approval of all

other documents in connection with the Cloverport Independent School District Corporation Series of 2020 Bonds. The motion passed unanimously.

**Order #046 – Consideration for Approval to Recess the Regular Board Meeting to Convene the Finance Corporation**

A motion was made by Laura Sims and seconded by Jessica Greenlee to recess the regular board meeting to convene the Finance Corporation. The motion passed unanimously.

**Order #047 – Consideration for Approval of a Resolution Authorizing the Issuance of the Cloverport Independent School District Finance Corporation School Building Refunding Revenue Bonds, Series 2020, Advertising for the Sale of Bonds, and Approving All Other Documents in Connection with the Sale and Issuance of the Bonds.**

Following discussion by the Finance Corporation and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Laura Sims to approve a resolution authorizing the issuance of the Cloverport Independent School District Finance Corporation School Building Refunding Revenue Bonds, Series 2020, advertising for the sale of bonds, and approving all other document in connection with the sale and issuance of the bonds. The motion passed unanimously.

**Order #048 – Consideration for Approval to Adjourn the Finance Corporation Meeting and Reconvene the Regular Board Meeting**

A motion was made by Joe Lynn Thurman and seconded by Jessica Greenlee to approve adjourning the Finance Corporation meeting and reconvene the regular board meeting. The motion passed unanimously.

**Other Business**

Mr. Haynes gave board members supporting documents needed for his evaluation in June and updated board members on their required training hours for the year.

**Order #049 – Adjournment**

There being no further questions or discussion needed, a motion was made by Laura Sims and seconded by Jessica Greenlee to adjourn. The motion passed unanimously. The meeting was adjourned at approximately 6:05 p.m.

---

Keith Haynes, Board Secretary

Susan Hendricks, Board Chairperson