

# Cloverport Board of Education

## *Record of Board Proceedings (Minutes)*

The Cloverport Board of Education met on Thursday, August 16, 2018 at 5:30 p.m. in regular session at the school building with the following members present:

- Keith Booty
- Kayleigh Chain
- Jessica Greenlee
- Susan Hendricks
- Joe Lynn Thurman

Keith Haynes, Superintendent, read the “Board Vision and Mission Statement” and called the meeting to order at 5:30 p.m.

Roll Call: All members present

Media: *The Herald News*

### **Order #074 – Adopt Agenda**

Mr. Haynes recommended that the August 16, 2018 agenda of the regular meeting be approved. A motion was made by Jessica Greenlee and seconded by Keith Booty to approve the agenda. The motion passed unanimously.

### **Order #075 – Approval of Meeting Minutes**

Following discussion and upon the recommendation by Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve the July 19, 2018 regular meeting minutes. The motion passed unanimously.

### **Recognition of Student Achievement**

Angel Robinson, FFHS senior, gave a presentation on her trip to China this summer. The trip was facilitated by the Western Kentucky University Confucius Institute and funded in part by the Cloverport Board of Education.

### **Communication & Discussion**

In reports from board members, Kayleigh Chain commended the FFHS volleyball team on the start of their season.

Mr. Haynes introduced new staff members who were present for the meeting, including Ms. Laura Clark (FFHS English), Ms. Aimee Kemker (Community Education Director), Mr. Kristian Kemker (K-12 Music), and Ms. Kirsten Perkins (FCS Teacher).

Written reports were reviewed for the Superintendent's Report, Instructional Report, and Instructional Support Report.

### **Personnel Action**

Ms. Sheila Duncan rescinded her acceptance of our offer to become our Family & Consumer Science Teacher (K-12).

The following have been hired for the 2018-2019 school year:

- Ms. Aimee Kemker (Community Education Director)
- Ms. Kirsten Perkins (FFMS & FFHS Family & Consumer Science Teacher)
- Ms. Tonja Roach (Part-Time Cook)
- Mr. Joe Stinnett (Assistant Archery Coach)
- Ms. Wendy Young (FFHS Assistant Volleyball Coach)

### **Order #076 – Consideration for Approval of Consent Items**

Following discussion and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Jessica Greenlee to approve consent items. In regard to athletic awards and recognition, the board agreed to use general funds to pay for senior posters for all senior athletes. The motion passed unanimously. Consent items included:

1. Approval of August 2018 bills through the end of the month
2. Approval of treasurer's report ending July 31, 2018
3. Approval of superintendent's travel claims
4. Approval of long-term substitute pay schedule
5. Approval of donation to Junior Achievement
6. Approval of athletic awards and recognition
7. Approval of athletic uniform purchase rotation
8. Approval of declaring surplus FFHS Boys Basketball uniforms surplus
9. Approval of updated 504 Policies & Procedures and 504 Parent Rights Statement
10. Approval of updated RtI Handbook
11. Approval of updated Special Education Policies & Procedures
12. Approval of Hands on Therapy contract

### **Public Comment**

There was no public comment.

### **Order #077 – Consideration for Approval of 2018-2019 Tax Rates**

Following discussion by the board and upon the recommendation of Mr. Haynes, a motion was made by Kayleigh Chain and seconded by Keith Booty to approve the 2018-2019 tax rates of 71.6 real estate tax (non-recallable), 71.6 personal property tax (non-recallable), and 56.9 motor vehicle tax.

### **Other Business**

Mr. Haynes reviewed the documents “Your Duty Under the Law” and “Managing Government Records” with board members. Afterward, they each filled out a proof of receipt form for district records.

Mr. Haynes also reviewed the “School District Data Security & Breach Procedures” document with board members.

Mr. Haynes informed board members that, according to the Breckinridge County Clerk’s office, there are three candidates for the three available board seats on the November ballot. Kayleigh Chain and Jessica Greenlee (incumbents) filed for reelection. Keith Booty (incumbent) did not. The third candidate on the ballot will be Ms. Shannon Wardrip.

Mr. Haynes updated the board on the ongoing efforts to get the deed to 214 W. Main St. in Cloverport (the former board office) legally transferred to the Board of Education. At this point, board attorneys are working to prove that the Cloverport Main Street Program was a legal entity entitled to transfer property.

### **Order #078 – Adjournment**

There being no further questions or discussion needed, a motion was made by Jessica Greenlee and seconded by Joe Lynn Thurman to adjourn. The motion passed unanimously. The meeting was adjourned at approximately 6:15 p.m.

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Keith Haynes, Board Secretary

Susan Hendricks, Board Chairperson